



## CIODN Speaker Proposal Form 2011

If you would like to participate in this year's Central Illinois Organization Development Network (CIODN) event/program schedule, please send a proposal with the following information to our Event Co-Chairs:  
**Carol Coleman at: [ccoleman@hshs.org](mailto:ccoleman@hshs.org) or Joanne VanLeer at: [jvanleer@st-johns.org](mailto:jvanleer@st-johns.org).**

### **About CIODN:**

*CIODN is a network of diverse professionals from business and academic settings. We share Organization Development values expertise, tools, and resources.*

*Our Mission is to share Organization Development expertise and resources with learners and practitioners, thereby increasing the effectiveness of Central Illinois businesses and organizations.*

### **Speaker Proposal**

1. What is the topic of your presentation/workshop? What is the objective?
2. Include a high level description of the outline of the presentation and the method(s) of presentation. Also include information regarding anticipated venue requirements (e.g. room layout and AV).
3. Considering our mission and membership composition, how will your topic help members assist Central Illinois Businesses and Organizations in increasing their effectiveness?
4. Describe your background and experience in group presentations and workshops.
5. Optional: Please indicate your willingness and ability to fill in on short notice (less than 24 hours) should a scheduled speaker become unavailable.

### **What our audience looks for in a speaker:**

- Understands the dynamics of the audience.
- Meets the agreed-to expectations of the audience. (e.g. building knowledge, learning practical skills, etc.).
- Delivers the program competently and in an engaging manner.

**Thank you for your interest in presenting at a CIODN Event!  
Please provide your contact information below.**

Name: \_\_\_\_\_

Professional Affiliation: \_\_\_\_\_

Email/phone number: \_\_\_\_\_

Date: \_\_\_\_\_